



Stratford – Sub – Castle Church of England VC Primary School

Headteacher: Mrs Kay Bridson B.A (Hons) PGCE



Life in all its fullness

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Friday 2nd September 2022

Dear All

We do hope you managed to enjoy some fresh-air and recreation over the summer break.

We have just finished two days of *Teacher Training* and apart from having very busy brains we are really looking forward to welcoming our pupils back on Monday!

We would like to welcome all the new children and their families to our Stratford family! All our reception pupils and the two pupils starting in Y2 and Y4. It is also lovely to see Mrs Waters and Mrs Rudman back in their classrooms too!

Mrs Thornton will be leaving the staff on Friday 23rd September, as she has an exciting new job. We would like to thank her for all her hard work and for helping to drag us into the 21st century. Mrs Thornton has taken on multiple roles; managing school finances and HR as well as taking on Clerk to Governors. We shall miss her!

Office news

Please be aware that due to the lack of Mrs Davidson, we already have reduced capacity in the school office; compared to previous years. The situation will also be exacerbated whilst the Governors recruit to replace Mrs Thornton. Mrs Munt does her best to answer the phone and e-mails, as soon as she can, but sometimes she is walking round the school and cannot be in two places at once. Last minute phone calls may not get through, so please do not leave messages until the very end of the day if possible. We do understand emergencies happen so please do not add to your worry by panicking if you cannot get through to us. We will always hold onto your child and we will keep them safe.

The office door is 'open' in the mornings from 08:40 onwards. If you need to speak to Mrs Munt in person, she will come outside to meet you. However, whenever possible please phone or e-mail her. admin@stratford-sub-castle.wilts.sch.uk

We take phone calls from 08:30. Please call in if your child is sick. This is vital and helps us to know they are safe and haven't got lost on the way to school!

Please sign up for Parentpay if you haven't already, as it really helps to reduce administration time. Something we do not have enough of, due to financial pressures.

The office is closed from 15:00 until 08:30 the next morning. Anyone making late bookings for Early Birds or Night Owls is asked to contact Miss Hardiman or Mrs Webb between 15:30 and 17:00. **Please ring: 07974 957 055** or see them in person! Booking forms for the period up to Christmas are on the school website.

Information can be accessed on the school web-site: www.stratford-sub-castle.wilts.sch.uk

Messages for teachers

If you wish to leave a quick message for a teacher either, use the office e-mail or write on the class clipboard, which is located in a box by the gate at the beginning and end of the day. Please note the class e-mails are now mothballed!

Early Birds and Night Owls

This is now based in the Nest (near the outdoor classroom). Early Birds is staffed by Miss Hardiman and Mrs Ray. Night Owls is staffed by Miss Hardiman and Mrs Webb.

Early Birds and Night Owls is a reading and homework support service run by Miss Hardiman before and after school. The sessions are very popular with our pupils.

Sessions should be booked at least one day in advance to enable us to manage staffing requirements. If we are over-staffed just because people might turn up at the last minute, then it makes everyone pay more. However, we also want to be as responsive to need as we can so please do only make last minute bookings in an emergency!!!! Places are subject to staffing levels at short notice.

- **Early Birds: available from 8am (Please note this is not a breakfast club and children will need to have had breakfast before arriving at school)**
- **Night Owls: available from after school until 5pm. (Please note that children staying will need a snack and drink for after school. Legally we are not able to have the children on site beyond 5pm)**

Charges:

- **The Early Birds sessions cost £3.**
- **The Night Owls sessions cost £5 hourly and half hour blocks £2.50**

Children who are attending the existing free school clubs will be able to attend from 4pm-5pm and £5 will be charged for this arrangement. All sessions must be paid for in advance and at the time of booking.

If children are picked up from a session more than five minutes late then an extra half hour may be charged. If a child is booked into a session but does not attend (e.g. due to illness) **we are unable to provide refunds as we still have to pay the staff***. Obviously, we will look at cases of long-term illness on an individual basis!

(* in previous years were able to be flexible with refunds but we are absolutely unable to do this now)

If you are hoping your child will attend an after school club we will provide a credit.

PE lessons

This term we are trialling a new idea for PE days. Please send your child to school **in their PE kit** on the days they do PE. If it is cold, they may wear joggers and a school sweatshirt. Keep comfortable and warm!

Class	1	2
Butterfly	Thursday	Friday
Owl	Monday	Thursday
Woodpecker	Wednesday	Thursday
Fox	Thursday	Friday
Robin	Wednesday	Thursday

We have a sports' coach coming in to work with all the classes on a Thursday.

School Meals

School meals are **£3.00**. This service has to be subsidised by the school budget when the uptake is low or when children do not have their Universal Free School Meal. The subsidy gets less as more children have hot meals. The meals are delicious and are good value for money at £3.00. The governors have a duty to provide meals but they do not have to be hot. Please support our hot meal service; it will not survive if we as a school are unable to meet higher and higher subsidies. This takes money from the education budget!

Recorder Lessons

Woodpecker Class and Fox Class receive recorder lessons from Ms Askey on a Monday afternoon. Lessons commence 12/09/22.



PLEASE REMEMBER...

School rules **DO** apply before and after school. Children (and adults!) must **NOT**

- climb on fences or gates (use gates)
- climb under fences (use gates)
- play on the field*, track or in the den area (before and after school). *The field/ track is subject to duty staff permission on a day by day basis
- venture into the garden area
- get out play equipment (except for that provided in the morning)
- stand on picnic benches (people don't want to sit on your muddy foot prints!)
- cycle or scoot on the premises, please wheel your cycles and scooters to the gate.

Adults please do not...

- come into buildings without a member of staff inviting you inside
- park on the zig-zag lines, double yellow lines or in the bus-stop.

Please come and see either of us if you have concerns about anyone's behaviour adult or child!



2022/2023 Routines...

ARRIVAL

Parents may come onto the school site but please say goodbye and leave as soon as possible. Please do not come into the buildings. We would encourage most people to drop at the gate, as we have been doing.

Gates open at 08:40. School starts promptly at 09:00

When dropping off children... Make sure you do not park on the zig-zag lines, bus stop or double yellow lines and take great care when pulling in and when you leave. Take care of ALL OUR CHILDREN! The Reading Room carpark is available! You may park and walk from there.

ENTRY AND EXIT OF SCHOOL SITE

CLASS	GATE IN	DOOR IN	GATE OUT	DOOR OUT	ADULT WAITING AREA
Butterfly	MAIN	GLASS HOUSE DOOR	MAIN	HALL DOOR	MIDDLE OF BIG PLAYGROUND
Owl	SMALL	GATE NEAR OUTDOOR CLASSROOM	MAIN	GATE NEAR OUTDOOR CLASSROOM	OUTDOOR CLASSROOM AND NEAR BIKE SHED FENCE.
Woodpecker	MAIN	GLASS HOUSE DOOR	MAIN	GLASS HOUSE DOOR	AREA NEAR DEN
Fox	SMALL	FOX SIDE DOOR (DOWN STEPS)	MAIN	FOX SIDE DOOR (DOWN STEPS)	OUTSIDE SCHOOL OR SMALL PLAYGROUND
Robin	MAIN	GLASS HOUSE DOOR	MAIN	GLASS HOUSE DOOR	OUTSIDE SCHOOL OR AGREED PICK UP POINT

Children (probably KS2) may walk to your car or to the carpark unaccompanied if you are happy for them to do so. Please e-mail the office if you wish them to walk out of school unaccompanied!

AFTER SCHOOL CLUBS

We are planning to start after school clubs week commencing 12/09/22

THINGS TO REMEMBER AND BE AWARE OF...

Children need to bring:

- Snack and drinks for the day including a water bottle (named please- also note the water fountains are closed)
- Book bag for reading book (school will provide a clear plastic zipper if required).

Please do not provide your child with nuts for their snack or packed lunch as we do have children with nut allergies.

Because we have so many children, with allergies and dietary needs we are unable to allow birthday cakes or sweets to continue to come into school.

Finally ...NAME EVERYTHING, especially plastic snack boxes, coats and sweatshirts. Please!

Definitely, finally... we look forward to seeing you all on Monday 5th September 2022!

Mrs Kay Bridson (Headteacher) and Mrs Justine Watkins (Deputy Headteacher)

P.S.

Smiley Face Celebrations commence on Friday 9th September 09:05 – 09:25. All welcome!

Initially the YR children will not attend, but as soon as they are ready they will join in!