Stratford-sub-Castle Primary School
Stratford-sub-Castle Primary School SEND flow chart

Class teacher/parent raise initial concern

Class teacher gathers evidence (samples of work, assessment data) and completes WGRSS

Class teacher and **SENDCO** meet to discuss 'area of need' from evidence and GRSS, complete DART if needed

Meets the criteria

Class teacher meets **SENDCO** to discuss child's needs and completes IEP

Does not meet criteria

Child not placed on the register but monitored for one term and interventions put in place

Child is placed on SEND register at SEN support or My support Plan

CLASS TEACHER

- Attend meeting with **parents**, along with **SENDCO**, to discuss schools decision and share IEP/My Support Plan
- Write One Page Profile with **pupil** and share with SENDCO
- Differentiate curriculum, where appropriate
- Monitors progress of pupil, including progress towards IEP targets and reviews at regular intervals (2 weeks)
- Review IEP with **SENDCO**, **pupil** and **parents** 3 x a year (Nov, Feb, June)

SENDCO

- Update SEND register
- Validate One Page Profile and file
- Attend meeting with **parents**, along with **class teacher**, to discuss schools decision and share IEP/My Support Plan
- Implement interventions
- Monitor progress of pupil, including progress during interventions, evaluate effectiveness and impact
- Complete referral, if required
- Review IEP with **class teacher**, **pupil** and **parents** 3 x a year (Nov, Feb, June)
- Decision made with **class teacher** and **parents** – have targets/outcomes been met and next steps agreed.