



Stratford – Sub – Castle Church of England VC Primary School

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*Life in all its fullness*

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## Stratford- sub-Castle Primary School.

### Code of Conduct for Remote Learning

This code of conduct outlines what we expect of pupils and parents/carers during remote learning. Much of this echoes our expectations of pupils in lessons when in school. It is designed to help pupils gain the most benefit from online learning.

The school is not responsible for any incidents that occur, if the code of conduct has not been followed.

- Myself and my parents/carers, will check my teacher's messages regularly to keep track of online sessions and learning.
- I understand that my teacher will only be available between 08:00 and 16:00 (on school days) and may not reply immediately as they are also teaching a class in school.
- I will only use *Teams* as directed by the teacher and will only upload material that is related to my learning.
- I understand that **my parent/carer** is responsible for my *Teams* email and login details.
- I will not use my *Teams* login details to communicate with anyone other than my class teacher and ONLY when directed to do so by my teacher during live sessions.
- I will not use my *Teams* email to create groups, initiate calls or initiate meetings and will end *Teams* sessions when the teacher tells me to do so.
- During any live sessions, my parent/carer must be present in the room or in the next room with the door open so they can see and hear everything that is happening during the live session.
- I will not take photos of my screen or record online interactions in any way.
- I will not share publically the resources and lessons prepared by our school.
- I will make sure that my communication in the online learning environment is always supportive of my learning and the learning and wellbeing of others.
- If taking part in a live sessions I will make sure that...
  - my environment is quiet and free from distractions
  - the background (and foreground) is appropriate and as neutral as possible (please be mindful of what is visible behind you/in front of you)
  - I am appropriately dressed
  - I remain attentive
  - I communicate in a courteous way at all times to both teachers and fellow pupils

Remember what we always say about social media, when you type something, 'it's always there and you can't take it back'. So be careful of what you say and write on any online platform.



