

# Stratford-sub-Castle Church of England VC Primary School

*Life in all its fullness (John 10:10)*

## **Early Years Foundation Stage Policy #4**

The *EYFS Policy* was reviewed during the Autumn Term 2019.

This document is the result of that review.

DATE AGREED BY FULL GOVERNING BODY:	<b>25/11/19</b>
REVIEW DATE:	<b>November 2021</b>
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SIGNED:	
TO BE READ IN CONJUNCTION WITH:	<b><i>Aims of the School Child Protection Policy Curriculum Policy Health and Safety Policy Intimate Care Policy Safeguarding Policy Teaching for Learning Policy Visitors Policy</i></b>

# Stratford-sub-Castle Church of England VC Primary School

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## Early Years Foundation Stage Policy #4

### Introduction

*'Every child deserves the best possible start in life and support to fulfil their potential. A child's experience in the early years has a major impact on their future life chances. A secure, safe and happy childhood is important in its own right and it provides the foundation for children to make the most of their abilities and talents as they grow up.'*

Early Years Foundation Stage Profile - Department for Children, Schools and Families 2012

The Early Years Foundation Stage applies to children from birth to the end of the reception year. At Stratford-sub-Castle C of E VC Primary School children are admitted to reception in the September following their fourth birthday.

Early childhood is the foundation on which children build the rest of their lives. At Stratford-sub-Castle C of E VC Primary School we greatly value the importance that the EYFS plays in laying secure foundations for future learning and development. However, we also believe that early childhood is valid in itself as part of life. It is important to view the EYFS as preparation for life and not simply preparation for the next stage of education.

### Aims & Objectives

We aim to support all children to become independent and collaborative learners. We provide a broad and balanced curriculum that enables each child to develop personally, socially, emotionally, spiritually, physically, creatively and intellectually to their full potential.

At Stratford-sub-Castle C of E VC Primary School, we:

- provide a happy, safe, stimulating and challenging programme of learning and development for the children to experience as they begin their journey through school
- provide a broad, balanced, relevant and creative curriculum that sets in place firm foundations for further learning and development in Key Stage 1 and beyond and enables choice and decision making, fostering independence and self-confidence
- use and value what each child can do, assessing their individual needs and supporting each child to progress
- develop excellent relationships with parents and carers and build a strong partnership in supporting their children
- provide a caring and inclusive learning environment which is sensitive to the requirements of the individual child including those who have additional needs.

The early-years education we offer our children is based on the following principles:

- it builds on what our children already know and can do;
- it ensures that no child is excluded or disadvantaged;
- it offers a structure for learning that has a range of starting points, content that matches the needs of young children, and activities that provide opportunities for learning both indoors and outdoors;
- it provides a rich and stimulating environment;
- it acknowledges the importance of a full working partnership with parents and carers.

## Themes

The Early Years Foundation Stage is based on four themes:

- A Unique Child
- Positive Relationships
- Enabling Environments
- Learning and Development

### A Unique Child

At Stratford-sub-Castle C of E VC Primary School we recognise that every child is a competent learner who can be resilient, capable, confident and self-assured. We recognise that children develop in individual ways and at varying rates. Children's attitudes and dispositions to learning are influenced by feedback from others; we use praise and encouragement, as well as celebration and rewards, to encourage children to develop a positive attitude to learning. Inclusion - We value the diversity of individuals within the school and believe that every child matters. All children at Stratford-sub-Castle C of E VC Primary School are treated fairly regardless of race, gender, religion or abilities. All families are valued within our school.

We give our children every opportunity to achieve their personal best and planning is adapted to meet the needs of all groups and abilities. We do this by taking account of our children's range of life experiences when we are planning for their learning.

At the Foundation Stage, we set realistic and challenging expectations keyed to the needs of our children, so that most achieve the Early Learning Goals by the end of the stage. We do this through:

- planning opportunities that build upon and extend children's knowledge, experience and interests, and develop their self-esteem and confidence;
- using a wide range of teaching strategies based on children's learning needs;
- providing a wide range of opportunities to motivate and support children and to help them learn effectively;
- offering a safe and supportive learning environment in which the contribution of all children is valued;
- employing resources which reflect diversity and are free from discrimination and stereotyping;
- planning challenging activities to meet the needs of both boys and girls, of children with special educational needs, of children who are more able, of children with disabilities, of children from all social and cultural backgrounds, of children from different ethnic groups, and of those from diverse linguistic backgrounds;
- monitoring children's progress and taking action to provide support as necessary (such as referrals to speech therapy) as necessary.
- working closely with parents, carers and other outside agencies to ensure all children's needs are met and we enable them to access the curriculum and make good progress.

### Positive Relationships

At Stratford-sub-Castle C of E VC Primary School we recognise that children learn to be strong, confident and independent from being in secure relationships. We develop caring, respectful, professional relationships with the children and their families.

#### Parents as Partners

We recognise that parents/carers are children's first and most enduring educators and we value being partners with them in their child's education through:

- providing an induction meeting for Reception parents/carers to meet with staff to discuss school routines, expectations and to answer any questions parents/carers may have in June before starting school and in September after starting
- talking to parents/carers before their child starts school at our induction meeting
- arranging, where possible, visits by one of the Early Years team to all children in their childcare provision prior to their starting school
- outlining the school's expectations in the Home-School agreement

- holding a parent consultation early in the academic year to establish how a child is settling into the school environment
- operating an open door policy for parents/carers with any queries or concerns. Conversely, if Foundation staff have concerns about the progress of a child, they will immediately approach parents and carers to discuss them
- written contact through school newsletters
- sending home 'WOW' slips designed to enable parents to record outstanding achievements
- inviting parents to attend informal meetings about areas of the curriculum, such as phonics or reading
- sharing regularly the children's 'Learning Journey' with parents/carers and valuing the on-going contributions to this from parents/carers
- offering three parent/teacher consultation meetings per year at which their child's progress is discussed
- sending a written report on their child's attainment and progress at the end of their time in reception
- asking parents to sign a generic permission form for local out of school walks (Wellie walks), internet and photographs etc
- parents are invited to a range of activities throughout the school year such as assemblies, workshops, Christmas Nativity productions and sports day etc
- offering opportunities for parents and carers to visit the school on a volunteer basis to assist with the children's learning e.g. hearing readers
- offering a range of activities, throughout the year, to encourage specific collaboration between child, school and parents e.g. VIP days

### **Enabling Environments**

At Stratford-sub-Castle C of E VC Primary School we recognise that the environment plays a key role in supporting and extending the children's development, where the children feel confident, secure and challenged. The children have daily free flow access to an indoor and outdoor environment that is set up in areas of learning with planned continuous provision.

Play-based learning is paramount and children have opportunities to direct their own learning with planned opportunities provided by staff.

We plan a learning environment, both indoors and outdoors, that encourages a positive attitude to learning and reflects the individual's interests, passions and abilities. We use materials and equipment that reflect both the community that the children come from and the wider world. We encourage the children to make their own selection of the activities on offer, as we believe that this encourages independent learning. We ensure that resources and spaces are safe to use and checked regularly.

### **Learning and Developing**

We follow the EYFS Curriculum. Our curriculum for the Foundation Stage reflects the areas of learning identified in the Early Learning Goals.

There are seven areas of learning and development that must shape educational provision in early year's settings. All areas of learning and development are important and inter-connected. None of the areas of learning can be delivered in isolation from the others. Our children's learning experiences enable them to develop competency and skill across a number of learning areas.

They require a balance of adult led and child initiated activities in order for most children to reach the levels required at the end of EYFS. Three areas are particularly crucial for igniting children's curiosity and enthusiasm for learning, and for building their capacity to learn, form relationships and thrive.

The three Prime areas are:

- Personal, Social and Emotional Development
- Communication and Language

- Physical Development

Staff will also support children in four specific areas, through which the three prime areas are strengthened and applied.

Specific Areas:

- Literacy
- Mathematics
- Understanding the world
- Expressive arts and design

Children's development levels are assessed and as the year progresses, the balance will shift towards a more equal focus on all areas of learning, as children grow in confidence and ability within the three prime areas.

However, if a child's progress in any of the prime areas gives cause for concern, staff will discuss this with the child's parents/carers and agree how to support the child.

Reception pupils also participate in a daily phonics sessions, following the guidance in the "Letters & Sounds" document and in line with school policy.

## Characteristics of Effective Learning

We ensure that our environment and delivery of the curriculum incorporates the three characteristics of effective teaching and learning:

- Playing and exploring
- Active learning
- Creating and thinking critically

### Playing and exploring

Children will have opportunities to investigate and experience things, and 'have a go'.

*'Children's play reflects their wide ranging and varied interests and preoccupations. In their play children learn at their highest level. Play with peers is important for children's development.'*

Early Years Foundation Stage Profile - Department for Children, Schools and Families 2012

Through play, our children explore and develop learning experiences, which help them make sense of the world. They practise and build up ideas, learn how to control themselves and understand the need for rules. They have the opportunity to think creatively alongside other children as well as on their own. They communicate with others as they investigate and solve problems.

### Active Learning

Children will have time and space to concentrate and keep on trying if they encounter difficulties, and enjoy their achievements.

*'Children learn best through physical and mental challenges. Active learning involves other people, objects, ideas and events that engage and involve children for sustained periods.'*

Early Years Foundation Stage Profile - Department for Children, Schools and Families 2012

Active learning occurs when children are motivated and interested. Children need some independence and control over their learning. As children develop their confidence, they learn to make decisions. It provides children with a sense of satisfaction as they take ownership of their learning.

### Creating and Thinking Critically

We encourage and support children to have and develop their own ideas, make links between ideas, and develop strategies for doing things.

*'When children have opportunities to play with ideas in different situations and with a variety of resources, they discover connections and come to new and better understandings and ways of doing things. Adult support in this process enhances their ability to think critically and ask questions.'*

Early Years Foundation Stage Profile - Department for Children, Schools and Families 2012

Children should be given the opportunity to be creative through all areas of learning. Adults can support children's thinking and help them make connections by showing interest, offering encouragement, clarifying ideas and asking open ended questions. Children can access resources and move around the classroom freely and purposefully to extend their learning.

## **Planning**

The Early Learning Goals provide the basis for planning throughout the Foundation Stage. The planning objectives within the Foundation Stage are from the Development Matters Statements from the Early Years Foundation Stage document. The planning is based upon themes with discrete phonics, maths and reading directed teaching. However, planning, which is based upon different topics identified as vehicle of interest to deliver the children's next steps in learning, also therefore responds to the needs, achievement and interest of the children.

## **Observations**

Foundation Stage staff use objective led planning as the basis for observations. Staff are skilled at observing children to identify their achievements, interests and provide the opportunities and questioning in order for them to achieve their next steps for learning. The observations then lead the direction of the planning. Relevant and significant observations are recorded in the children's Learning Journeys.

## **Assessment**

During the first term in Reception, the teacher completes a baseline assessment of each child using observations and the Reception Baseline Assessment (for more information please see the Standards and Testing Agency website). Together this is recorded as their baseline assessment. These assessments allow us to identify patterns of attainment within the cohort, in order to adjust the teaching programme for individual children and groups of children.

The Foundation Stage Profile is the nationally employed assessment tool that enables teachers to record their observations at the end of the Foundation Stage, and to summarise their pupils' progress towards the Early Learning Goals. It covers each of the seven areas of learning contained in the curriculum guidance for the Foundation Stage. We record each child's level of development against the 17 early Learning goals as Emerging, Expected or Exceeding. We make regular assessments of children's learning, and we use this information to ensure that future planning reflects identified needs.

Assessment in the Foundation Stage takes the form of both formal and informal observations, photographic evidence and through planned activities. Assessment is completed regularly and involves both the teacher and other adults, as appropriate. The collection of assessment data in the Foundation Stage Profile is a statutory requirement. The teacher keeps progress records and learning journeys' to record examples of each child's work. The Learning Journeys contain a wide range of evidence that we share with parents at each parents' evening meeting. Tracking grids are updated at the end of each term. This provides a summary sheet for each child which feeds into the whole-school assessment and tracking process. We record each child's level of development to be working within or secure with the Development Matters age-bands.

At the end of the final term in Reception we send a summary of these assessments to the LA for analysis. The child's next teacher uses this information to make plans for the year ahead. We share this information too in the end-of-year report and give an opportunity for parents' to discuss at Parents' Evening. Parents receive an annual written report that offers brief comments on each child's progress in each area of learning. It highlights the child's strengths

and areas for development, and gives details of the child's general progress. We complete these in June, and send them to parents in July each year.

## The Learning Environment

The Foundation Stage classroom is organised to allow children to explore and learn securely and safely. There are specific areas where the children can be active, be quiet, be creative etc.

Children have free flow access to both inside and outside area across the day; this has a positive effect on the children's development. The Foundation Stage has its own indoor and outdoor classroom area. Being outdoors offers opportunities for doing things in different ways and in different scales than when indoors. The children can explore, use their senses and be physically active and exuberant. All areas of the curriculum can be explored outside.

## Transition

Starting school can be a difficult time for young children; we therefore plan this time carefully to support children with the transition and to ensure it is as smooth as possible for each child and that they settle in to their new class quickly and happily.

### Starting Reception

Parents of all children starting in the next academic year will be invited to an Induction Meeting in June, before their child starts school, to meet their child's new teacher and other key staff and learn more about the Reception curriculum and day to day routines. This is an opportunity for staff to

- go through the school day Explain about uniform, PE kit and school dinners/ free school meals
- explain about school ethos and positive behaviour strategies
- explain about holidays and absences
- order uniform and book bag if requested
- explain the arrangements for induction in to reception

### Induction sessions (Caterpillar Sessions)

The children are given four opportunities to come in to school to meet their new class teacher and other children in their class. They will spend an afternoon in their new class. Parents can leave their child during these sessions. This means that before they join their new class the Reception environment is already a familiar place to them.

Arrangements are also made for a member of staff from our school to visit each child in their current nursery setting.

## September

When children join the school in September, in general they start full time. However, if this arrangement is not in a child's best interest the Headteacher, Deputy Headteacher/SENDCO and parents/guardians will have a discussion to formulate an alternative plan which is appropriate and legal.

## Safeguarding & Welfare

*'Children learn best when they are healthy, safe and secure, when their individual needs are met, and when they have positive relationships with the adults caring for them.'*

*(Statutory Framework for EYFS 2014)*

At Stratford-sub-Castle C of E VC Primary School, we comply with welfare requirements as stated in the Statutory Framework for Early Years Foundation Stage 2014:

- to provide a setting that is welcoming, safe and stimulating where children can grow in confidence;
- promote good health;
- manage behaviour effectively in a manner appropriate for the children's stage of development and individual needs
- to ensure that all adults who look after the children, or who have unsupervised access to them, are suitable to do so;
- ensure that the setting, furniture and equipment is safe and suitable for the purpose it was intended for;

- maintain records, policies and procedures required for the safe efficient management of the setting and to meet the needs of the children.

### **Keeping Safe**

It is important to us that all children in the school are 'safe'. We aim to educate children on boundaries, rules and limits and to help them understand why they exist. We provide children with choices to help them develop this important life skill. We encourage children to take risks and highlight the importance of keeping themselves safe by teaching them how to recognise and avoid hazards. We aim to protect the physical and psychological well-being of all children. (See Safeguarding Children Policy).

### **Good Health**

All children are provided with a healthy snack of fruit each day as well as being given the choice of milk. They have access to water at all times. We teach children to wash their hands after visiting the toilet.

### **Intimate Care**

"Intimate" care is any care which involves washing, touching or carrying out an invasive procedure that most children are able to carry out themselves. However, depending on a child's age and stage of development, they may need some support, for example dressing, wiping their bottom after using the toilet and changing underwear following an accident. In most cases, intimate care is to do with personal hygiene and it is good practise for the school to inform the school nurse of all children requiring intimate care.

Every child has the right to privacy, dignity and a professional approach from all staff when meeting their needs and it is important that staff work in partnership with parents to give the right support to an individual child. No intimate care is to be given without the express written permission of the parent or guardian of that child and all parents and guardians will be asked to provide that permission when their child joins reception at Stratford-sub-Castle C of E VC Primary School.

### **Monitoring and Review**

It is the responsibility of those working in Reception to follow the principles stated in this policy. The Headteacher and EYFS co-ordinator will carry out monitoring on EYFS as part of the whole school monitoring schedule. The Curriculum Committee of The Governing Body will also be part of this process.