

Stratford PTA Minutes
Wednesday 2nd November 2016

Present: Isobel Habert, Nicki Roberts, Mrs Bridson, Zoe Fowle, Sarah Alford, Sam Vigor, Laura Keane, Tamara Antone, Jenn McIlwaine, Carolyn Alvis, Trudy Chenery, Emma Turner

Apologies:, Angie Smith, Andrea Morrison, Michelle Ford

Signed off last Minutes

Finances:

Bank accounts and Petty cash: £7578.49

Profits:

Jumble Sale: 369.90

Bags2School: £112.40

Feedback from Jumble Sale: Saturday 1st October @ 3pm

- It was agreed that there were too many children at the Jumble sale which became confusing as to who was helping. In future, it was decided to work out how many PTA members' children were helping and then agree how many more would be needed to help.
- Having the use of the skip was extremely helpful when clearing unwanted items. Mrs Bridson suggested a skip could be available at each Jumble Sale if the PTA were happy to £20 or so towards the cost. This was agreed to be a good idea.
- Nicki asked Zoe to send her a copy of the leaflet she designed advising village residents of the Jumble sale. This can be kept in the PTA folder for future events – **Zoe to forward to Nicki**
- It was suggested that we could also put Jumble Sale adverts into the St Francis Link – **Sam to add to the Jumble sale checklist please.**

Disco: Friday 11th November

- DJ Gareth will set up at 4.45pm
- Mrs Bridson kindly offered to set up tables/chairs beforehand. We can't set up straight after school as suggested due to after-school clubs.
- Mrs Munt confirmed she is preparing tickets for sale. Note will go in Newsletter asking for more cakes as we ran out at last KS1 disco. Need to add same reminder on Facebook page – **Laura/Nicki or Sarah to add reminder.**
- Glow sticks – Angie has enough but need to be used up as are 2 years old. Have some in the PTA cupboard. Consider a price reduction to sell them off. We need to advise parents to let staff know if they don't want children to buy glow sticks. They are non-toxic but there is a possibility they will leak.
- Risk assessment – Sam will come in before the first disco to do this.
- Setting up kitchen – Nicki and Laura offered to set kitchen up straight after school.
- Remember – no bags or coats allowed to be stored in the kitchen.

- **Christmas Bazaar: Friday 2nd December @ 3pm**
- Santa is coming (phew!)
- Santa's Grotto – need cable ties (Sam V has some). Mrs Bridson is organising tickets to be produced to sell at the Elf ticket stall. Children can enter in groups of 10 so no long queues. Need to organise sign for stall and recruit an elf.

- Rainbow Raffle – Angie is organising this and will sort out which class has which colour.
- Isobel offered to produce a poster to advertise the Bazaar to parents. This can go into book bags. She also offered to create a newsletter to explain PTA events and help new parents understand what goes on. This can be sent out termly with different updates on. **Isobel to create and Sarah to help if needed.**
- Need to use Facebook page to recruit helpers and request lucky dip prizes, raffle prizes and cake donations. **Laura/ Nicki or Sarah to do.**
- Bottle Game - Jenn will organise this game. Everyone to save their screw top wine bottles and give to Jenn who will wrap in Christmas paper – some bottles filled with water, some with wine. Pay £1 for a bottle – could be wine or could be water! Discussed whether to have 1 in 2 or 1 in 3 chance of winning.
- Stalls – ask people who are running stalls to make their own stall signs (rather than asking Isobel)
- Lucky dip and Tombola – Jenn confirmed there are 9 boys and 11 girls lucky dip prizes. There are 20 boys and 20 girls tombola prizes. **Need more lucky dip and tombola prizes.**
- Zena can make mince pies. She will need a lift - **Mrs Bridson to arrange with Zena.**
- Mrs McAleese to make biscuits.
- Lou has made 29 jars of apple chutney!
- Angie will run a game and create the sign for it.
- Discussed having a Christmas stocking filler stall to sell items for £1 as well as Christmas decorations.
- Nicki happy to get food – stick to hot dogs as per last year. Agreed to get more this year – approx 100-120 rolls/hotdogs. **Nicki to organise food purchases.**
- Decided not to have tattoos as plenty of other things going on.
- Mrs Bridson will organise paper chains and Sarah will check we have pens for children to use
- Need lots of float and possibly ask parents to make sure they have change – **Tamara organising float.**
- **Wrapping party!** At Jenn's (Verona Road, Salisbury) – Tues 29th November from 7.30pm. Need to transport all items to be wrapped from school to Jenn's.

AOB

- Christmas crackers for Christmas meal – Jenn offered to get these from Waitrose again when in sale. Carolyn getting napkins.
- Nativity – Wed 7th & Thurs 8th Dece - Angie offered to film and organise sale of dvds. Mrs Bridson to obtain parent's permission first. Need PTA members to sell refreshments and do raffle – Trudy volunteered to do Thursday
- Mission statement – discussed adding this to our Facebook page and to the PTA section of the school website.

Our Mission Statement

'To add to the enrichment of our children's experiences while at Stratford-Sub-Castle Primary school and to promote the community spirit of the school.'

Date of next meeting: tbc

Meeting closed at: 8.45pm